



KARA L. KOSEL

Director, Finance

An administrative professional with more than 25 years of experience in contract management, accounts receivable, Kara plays a most integral role in PlaceWorks' projects from the RFP review phase through project closeout. Kara's 23 years of wide-ranging experience with the company, her dedication to providing the highest quality service to PlaceWorks' clients, and the fact that she is involved with nearly every project, results in an unmatched ability to foresee and avert potential problems.

Kara reviews RFPs/RFQs to ensure the company is able to meet clients' financial and insurance requirements and that our pursuit of each project presents no contractual conflicts of interest for either the prospective client or PlaceWorks' existing clients. During the life of each contract, she prepares initial contract documents, oversees the billing process, and serves as primary contractual/accounting contact for clients, project managers, and subconsultants. As needed, Kara confers with the firm's CEO, CFO, COO, board of directors, project directors and managers, corporate attorneys, financial institutions, and insurance providers to ensure PlaceWorks provides complete and accurate responses.

One of Kara's most notable projects includes managing the LA County General Plan EIR contract—a \$1.4 million project that spanned 6.5 years, included 7 subconsultants, and saw multiple twists and turns as the county completed its own general plan during an economic downturn. She also successfully managed the contract for several fast-paced California High Speed Rail projects.

HIGHLIGHTS OF EXPERIENCE

- California High Speed Rail: Merced to Fresno Section - Station Area Design and CEQA compliance, California High Speed Rail Authority (CHSR) | Central CA
- California High Speed Rail: Palmdale to Burbank Section - Section Station Area Design and CEQA compliance as a subconsultant to SENER, \$3.2 million subcontract | Southern California
- SB2 LEAP Program Technical Support Contracts for State of California Department of Housing and Community Development (HCD) | Statewide CA
- SB2 REAP Program Technical Support Contracts for HCD | Statewide CA
- San Bernardino Countywide General Plan and EIR | \$5 million contract, 13 subconsultants
- Los Angeles Unified School District | multiple master services agreements since 1985 and encompassing several hundred projects that total \$10 million in contracts to date
- Riverside County General Plan | \$4.5 million contract spanning just two years
- The Ontario Plan (General Plan) and EIR | \$3 million project
- Southern California Association of Governments | nearly 3 dozen projects
- Bank of America | nearly one dozen projects

EDUCATION

- Contract Management courses, University of California, Irvine
- Accounting courses and general studies, Scottsdale Community College

Team member since 1999

